**Diversity, Equity, and Inclusion Committee**

Date: September 28, 2018 | Begin: 9:30–11:00 a.m. | Location: B240 | Recorder: Sara Sellards

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| **COMMITMENTS** |
| **Complete?** | **Date** | **Who** | **What** | **Promised To** | **When** |
|[ ]   |  |  |  |  |
|  |
| **Topic/Item** | **Facilitator** | **Allotted Time** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| 1. **Welcome & Sharing**
 | John | 15 minutes | * What is something fun that you did this summer?
* Updates and announcements from subcommittees
 | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Review Meeting Minutes**
 | Jaime | 5 minutes | * Vote on approval of meeting minutes from June and In-service
 | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Student Involvement**
 | John | 15 minutes | * How to engage students in subcommittees
 | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Strategic/Diversity Plan Development**
 | Jaime and John | 35 minutes | * Scope development
* Assessment strategies
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Debrief**
 | John | 15 minutes |   | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Review commitments and next steps**
 | Group | 5 minutes | * Subcommittee updates on October 12th
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| **Upcoming Meeting Dates** | **Start Time** | **End time** | **Location** |
| October 12, 2018  | 9:30am | 11:00am | B237 |
| October 26, 2018 | 9:30am | 11:00am | B240 |